

Presented by the Association of Public Authority Surveyors

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Page 1 of 2

DELEGATE REGISTRATION FORM

Please complete one form for each delegate.

| | | |
|---|-------------|----------|
| Title: <input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Other: | First Name: | Surname: |
|---|-------------|----------|

Preferred Name on Name Badge:

Surveyor ID Number (if applicable):

Position:

Organisation:

Postal Address:

| | | |
|---------|--------|-----------|
| Suburb: | State: | Postcode: |
|---------|--------|-----------|

| | |
|----------------|---------|
| Daytime Phone: | Mobile: |
|----------------|---------|

Email:

Billing Address:* (write "as above" if same)

| | | |
|---------|--------|-----------|
| Suburb: | State: | Postcode: |
|---------|--------|-----------|

* All invoices and receipts will be sent directly to the nominated Billing Address.

Dietary / Special Requirements:

Accompanying Person Name:

Accompanying Person Dietary / Special Requirements:

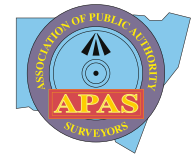
TAX INVOICE All prices include GST APAS (NSW) Inc ABN: 46 848 479 708 Once paid, this registration form is recognised by the Australian Taxation Office as a compliant Tax Invoice.

CONFERENCE REGISTRATION

| | 'Early' Registration (by 9th February 2025) | Regular Registration (after 9th February 2025) | Total |
|--|--|---|-------|
| Full Registration – APAS Member/Associate Member Includes all conference sessions, morning tea, lunch and afternoon tea for each day. <i>Does not include evening functions.</i> 2025 Membership Tax Invoice Number: <input type="text"/> | \$700 | \$900 | \$ |
| Full Registration - Non Member Includes all conference sessions, morning tea, lunch and afternoon tea for each day. <i>Does not include evening functions.</i> | \$800 | \$1000 | \$ |
| Full Registration – Presenter Includes all conference sessions, morning tea, lunch and afternoon tea for each day. <i>Does not include evening functions.</i> | \$0 | \$0 | \$ |
| Day Registration – Includes conference sessions, morning tea, lunch and afternoon tea for nominated day only. <i>Does not include evening functions.</i> <input type="checkbox"/> Tuesday 25th or <input type="checkbox"/> Wednesday 26th | \$425 | \$475 | \$ |
| TOTAL REGISTRATION FEES | | | \$ |

SOCIAL FUNCTIONS AND OTHER OPTIONS

| | Number of tickets | Cost | Total |
|--|-------------------|-------|-------|
| Team Building – Golf 18 holes – Includes Cart Hire (Monday 24th March 2025) | | \$60 | \$ |
| Welcome Dinner (Monday 24th March 2025) | | \$120 | \$ |
| Gala Dinner (Tuesday 25th March 2025) | | \$160 | \$ |
| Informal Dinner (Wednesday 26th March 2025) | | \$120 | \$ |
| TOTAL SOCIAL FUNCTIONS | | | \$ |



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Page 2 of 2

DELEGATE REGISTRATION FORM

ACCOMMODATION BOOKING

Accommodation Booking Deadline is Friday 21st February 2025 – Bookings after this date are subject to availability.

All rates quoted are per night and include buffet breakfasts as listed. All rates include GST. All bookings are subject to availability.

These conference rates are available for the 24th – 26th March 2025 (inclusive). Accommodation outside these dates is subject to available rates at the time of booking.

| Hotel | Room Type | Room Rate | Check In Date | Check Out Date | Number of Nights |
|--|---|--|---------------|----------------|------------------|
| Rydges Resort Hunter Valley | <input type="checkbox"/> Standard Room (configurations vary - King Standard or 2 x Double Standard. Includes 1 breakfast) | <input type="checkbox"/> \$260 (per room, per night) | | | |
| | Additional breakfasts can be purchased on the day | | | | |
| TOTAL ACCOMMODATION: (Full prepayment is required) | | | | | \$ |

PAYMENT DETAILS

| | |
|-------------------------|----|
| Registration Fee Total: | \$ |
| Social Functions Total: | \$ |
| Accommodation Total: | \$ |
| TOTAL TO PAY: | \$ |

PAYMENT OPTIONS

Cheque or **Money Order** enclosed (Payable to: 'APAS Conference') - or

Electronic deposit (preferred payment type)

BSB: 082-551 Account Number: 74-270-6766 Account Name: APAS Conference - or

Credit Card Payment (1.8% credit card surcharge fee applies)

Card Type: MasterCard Visa Expiry Date: / CVV:

Card Number:

Name on Card:

Signature of card holder:

Please return form to:

**Conference Registration Managers
East Coast Conferences**

PO Box 848 COFFS HARBOUR NSW 2450

Phone: 02 6650 9800

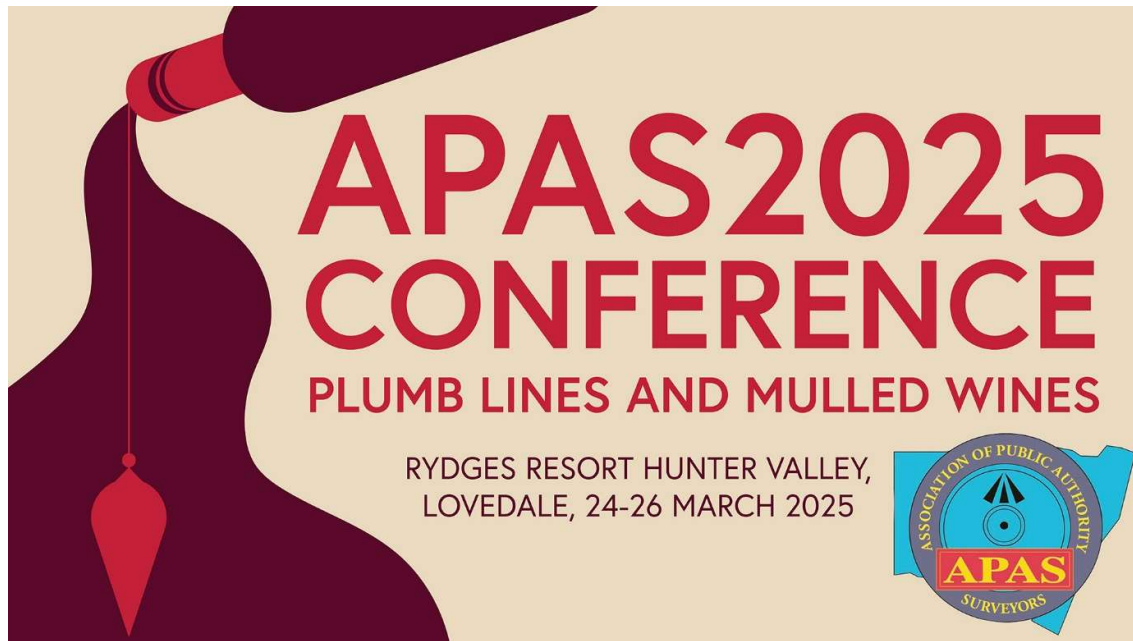
Fax: 02 6650 9700

Mobile: 0423 497 038

Email: jayne@eastcoastconferences.com.au

Please ensure you read and understand the Registration and Accommodation Terms and Conditions outlined on the conference website before submitting this registration form.

www.apas.org.au



Registration Terms and Conditions

Payments: Payment is required to confirm registration and is due at the time your completed registration form is received. Earlybird registration and accommodation payments are due by 21st February 2025. All other payments must be received by 14th March 2025.

Refunds and Cancellations: All cancellations must be made in writing to the Conference Managers. Registration fees will be refunded less a 25% cancellation fee prior to 5pm on Sunday 9th February 2025. After this date, we regret that no refunds will be made, however substitute delegates will be accepted. Please note that cancellation fees will apply whether or not payment has been received at the time of registration. By submitting the registration form, you are agreeing to these conditions.

Shared Registrations: Please note one registration form with payment must be received per person attending the conference. Shared registrations are not permitted due to legal and insurance reasons. Day registration rates are available should you be unable to attend the full conference.

Insurance: Delegate's registration, accommodation and social function ticket fees do not include insurance of any kind. The organisers recommend taking out an insurance policy of your own choice with your local insurance or travel agent.

ACCOMMODATION BOOKING CONDITIONS

Please Note:

- The accommodation rates quoted include GST and are subject to availability at time of booking.
- Rates may increase without notice due to changes in government charges, taxes or levies.
- To guarantee your accommodation booking, please book and make full payment by Friday 21st February 2025.

Accommodation Payment: Full prepayment of accommodation is required to secure your booking. All accommodation payments must be received by Friday 21st February 2025.

Accommodation Availability: Block bookings have been made at Rydges Hunter Valley Resort and will be confirmed on a first-in basis. Bookings have been made for the conference dates only (checking in on Monday 24th March 2025 and checking out on Thursday 27th March 2025). Accommodation can be organised outside these dates on a by-request basis only, and room rates may vary outside these dates. Please email your request to jayne@eastcoastconferences.com.au. All accommodation bookings are subject to availability.

Change or Cancellation of Booking: Any change to a reservation must be notified in writing to East Coast Conferences. Cancellation fees may apply, whether or not payment has been made at the time of the change. No refunds for accommodation will be given for accommodation cancellations after 21st February 2025.

Late Arrivals: Please notify the Conference Managers in writing if you will arrive at your accommodation after 6pm. Failure to notify of a late arrival may mean that your room will be released, and payment forfeited.

Arrival Time: Check-in time is 3pm. If you are to arrive before this time it is probable that you will not be able to gain access to your room. To guarantee a room to be available for an early arrival you will need to pre-book your room for the previous night.

Accommodation Refunds: Any accommodation cancellations received after Friday 21st February 2025 will be subject to a cancellation fee equal to the accommodation cost for all night's booked.