

## Being Productive Working at Home

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### **ABSTRACT**

*Michelle Blicavs is a Certified Association Executive and has been managing small to medium sized businesses for more than 25 years. Most of us know Michelle from her role as CEO at the Association of Consulting Surveyors (ACS) where she leads a small team providing support, advocacy and leadership for the private surveying sector. In late 2019, Michelle came down with glandular fever, which meant she had to work from home for 3 months whilst she recovered. What she did not know at the time, was that this would be practice for the coronavirus/COVID-19 lockdown in 2020. Michelle was able to implement new processes and disciplines for herself and her team that have served to see ACS continue to be successful during the pandemic. This presentation provides you with a renewed focus on how to start each day fresh, not be lost in isolation and find a new energy for a more productive period even while working at home.*

**KEYWORDS:** *Work from home, productivity, efficiency, mental health, isolation, tools and techniques.*